

POSTAL AND TELECOMMUNICATIONS REGULATORY AUTHORITY OF
ZIMBABWE (**POTRAZ**)

LIST OF REQUIREMENTS FOR COURIER LICENCE
APPLICANTS.

The Documents listed below must be handed in when submitting an Application for a Courier Licence.

1. Completed Application form.
2. Certificate of Incorporation.
3. Form CR14 - Particulars of Directors and Secretaries.
4. Business Plan (10 Bound copies). Please follow the format and sequence as shown in the guidelines when preparing your Business Plan as this will facilitate the evaluation of the application.
5. Letters of confirmation from:-
 - Lawyers
 - Insurers
 - Auditors
 - Financiers/Bankers
6. A written commitment of your company's intention:-
 - To comply with the Postal and Telecommunications Act (chapter 12:05) of 2000.
 - To declare Financial Statements to the Zimbabwe Revenue Authority for Tax purposes.
 - Not to participate in illegal activities in terms of local legal interpretation.
7. Application fees

NOTE !! All photocopies must be certified by a Commissioner of Oaths.